



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on 3rd September 2024 at 7:00pm at Catterall Village Hall

Present: Cllrs J Finch (Vice-Chair), J Bostock, S Bulman, S Kirkman, J Mackenzie, L Ormerod and P Perks.

In Attendance: E Millington (Clerk and RFO), Lancashire County Cllr Shaun Turner, Wyre Cllr David Swift, PCSO Hannah Yates and 1 resident.

4045 Apologies for absence

Apologies for absence were received from Cllr I Brayshaw and the reason accepted.

4046 Declarations of interest and dispensations

There were no declarations of interest nor any request for a dispensation for any item on the agenda.

4047 Minutes of the last meeting

Councillors **resolved** that the minutes of the meeting held on 6th August 2024 be agreed as a correct record.

4048 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

PCSO Yates briefed councillors on some local police issues including youth referrals, anti-social behaviour at the Co-op and problems locally with off road bikes on roads and public footpaths. There have been arrests made recently and hopefully this will lead to a reduction in off road bike problems in Catterall.

The high speed of vehicles on Cock Robin Lane is well documented and Cock Robin Lane is on the list for a community speed watch.

Lancashire County Cllr Turner gave an update on the A6 strategy. The team at LCC have been working hard to bring in the index linked developer funds. Funds are in for the design process. Time scale for project completion is 4 to 5 years. The team working on the A6 strategy are also working with Wyre Council feeding into the Wyre Local Plan. Cllr Turner agreed to seek a quarterly update on the A6 Strategy project.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

4049 Christmas Tree Light Switch On event – 1st December 2024

Catterall Parish Councils annual Christmas tree light switch on event will take place on Sunday 1st December.

The 2023 event was very successful, Reverend Wilkinson lead the light switch on and the children from Kirkland and Catterall St Helen's Primary School choir sang. This was followed by mulled wine, hot drinks, mince pies and children's crafts in the Village

Hall afterwards. The main area for improvement on last year's event is sound/volume as the Parish Council PA was extremely quiet.

This year a professional PA hire and compère has been hired, minute 3967 refers and recorded backing music will be used.

Councillors **resolved** to form a working party to deliver the event, with a budget of £350.00. Councillors **resolved** that any donations from the event would be made to 1st Kirkland and Catterall Scout Group.

The Clerk will contact the school choirs of Kirkland and Catterall St Helen's Primary School and Garstang Community Academy.

4050 James Richard's Circus 2025

James Richard's Circus wishes to return to Catterall, for their 6th year, and use Queen Elizabeth II Playing Field from the afternoon of Thursday 24th July 2025 (pm) until the afternoon of Sunday 27th July 2025.

The performances will last approximately 90 minutes on Friday, Saturday and Sunday. The expected audience size is 150 people per performance.

A completed booking form and appropriate insurance will be received and checked by the Clerk. Councillors **resolved** to approve this request.

4051 Catterall in Bloom – request for a shed

Catterall in Bloom would like to site a metal shed on Queen Elizabeth II Playing Field, to store their equipment.

Councillors have concerns about placing a shed on the playing fields due to potential vandalism. The proposed shed was 6 x 3m which was felt to be too large to site near the compost bins and too close to the neighbouring property. The shed was also considered unsuitable to place near the existing container, as it would block the windows on the Village Hall and the potential use of the shed as a step onto the container/village hall roof.

The Clerk will contact Catterall in Bloom, and the se of Cllr Mckenzie's garage reiterated.

4052 Purchase of a second Speed Indication Device (SPID)

Catterall Parish Council owns one SPID which is moved monthly between nine locations to educate drivers and monitor the speed of traffic in the village.

Garstang Road receives the highest volume of traffic and high speeds. There have also been several road traffic accidents in recent months, although it is unknown whether these accidents are as a result of speeding.

To improve road safety, it has been proposed that a second SPID, same model as the current SPID is purchased. This will allow one device to remain on Garstang Road at all times, moving between locations. The existing SPID will continue to be moved monthly between the locations on Baylton Drive, Catterall Gates Lane, Cock Robin Lane and Joe Lane.

£4,000.00 was included in the 2024/25 budget for a second SPID. Councillors **resolved** to purchase of a second 'SID Gen5-Smart' and two batteries at a cost of £3,025.00 (net).

Councillors **resolved** to propose an additional SPID location on Garstang Road. Any additional locations need to be approved by Lancashire County Council and the installation would be completed by them. The cost is approximately £400 (net).

4053 Wyre Local Plan Issues and Options 2024

Wyre Council are currently producing the new Local Plan. Wyre Council have prepared a document designed to identify the key issues facing the borough over the next 15 years and the options for addressing them. An Issues and Options consultation is being carried out between Monday 29 July 2024 to 5.00pm Tuesday 10 September 2024.

Councillors answered the questions in the consultation and **resolved** to send a response to Wyre Council on behalf of the Parish Council.

4054 Planning

Application # 24/00618/FUL

Proposal: Proposed single-storey rear extension

Location: 16 Stone Cross Gardens Catterall Preston Lancashire PR3 1YQ

Councillors **resolved** to offer no objections to this application.

4055 Finance**Receipts (for noting)**

Payee	Amount	Details
Garstang FC	£60.00	August pitch hire
SLCC Lancashire Branch	£150.00	Support towards CiLCA Qualification (E Millington)

Payments (for approval)

Payee	Amount	Details
Houghtons	£73.00	Fuel – February 2024
Houghtons	£161.62	Fuel – May 2024
Houghtons	£93.45	Fuel – June 2024
Houghtons	£15.11	Fuel – July 2024
Playdale	£650.48	50% deposit for play area repairs
S2s Enterprises	£396.00	Grass cutting 12/08/24 & 29/08/24
EdgeIT	£925.34	Microsoft 365 - Annual Fees (17/10/24 to 16/10/25)
Hydrosure Global Ltd (PH Expenses)	£185.99	Hosepipe

Routine Payments by bank transfer, direct debit and standing order (for noting)

1. Staff Costs for August	£2,707.45
2. LCC Pension	£1,044.55
3. Towers Gornall	£68.40
4. P Hartley (mileage)	£3.15
5. EE phone contract	£22.80
6. Easy websites	£40.92

Charge card expenses 26/08/24 (for noting)

Payee	Amount	Details
Lloyds	£6.00	Charge card fee
Society of Local Council Clerks	£52.90	The Clerks Manual (book)

Investments

None.

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order, Direct Debit, Charge Card and the reinvested investment receipt.

Statement of Accounts

Councillors **resolved** to accept the August statement and reconciliations for Unity Trust current, Unity Trust saver and Redwood 95 day saver.

Transfer of Funds

Councillors **resolved** to approve a transfer of £5,000 from Unity saver to Unity current to cover payments.

Budget Monitoring

None.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

4056 Reports from subject leads and outside body representatives

QEII Playing Field

None.

LALC Wyre Area Committee

The next meeting will be on the 25th September.

Catterall Village Hall

The village hall will be redecorated over October half term.

Catterall Gala

None.

4057 Clerk's report

Councillors **noted** the information in the Clerk's report.

4058 Action Tracker

Councillors **noted** the information contained in the action tracker.

4059 SPID Report

Councillors **noted** the information contained in the August 2024 SPID report from Baylton Drive.

This data has been uploaded to the Parish Council website.

4060 Questions to councillors

None.

There being no other business the Chair closed the meeting at 8:20pm.