



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on Tuesday 3rd January 2023 at 7pm at Catterall Village Hall

Present: Cllrs I Brayshaw (Chair), J Bostock, S Bulman, S Kirkman, P Perks and D Sharples

In Attendance: E Millington (Clerk and RFO), Wyre Cllr E Webster and Lancashire County Cllr S Turner

3687 Apologies for absence

Apologies for absence were received from Cllr J Finch and Cllr J Mackenzie and the reason accepted.

3688 Declarations of interest and dispensations

There were no declarations of interest nor any request for a dispensation for any item on the agenda.

3689 Minutes of the last meeting

Resolved: that the minutes of the meeting held on 6th December 2022 be agreed as a correct record.

3690 Minutes of the last personnel committee meeting

Resolved: that the minutes of the personnel committee meeting held on 6th December 2022 be agreed as a correct record.

3691 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

Lancashire County Cllr S Turner gave feedback from a Highways briefing that he attended. Baylton Drive to be resurfaced as part of the 2023/2024 program. Joe Lane will be resurfaced once the building works are completed (April). The housing developer will be required to bring the road up to adoptable/national standards.

The drain on Garstang Road, opposite Catterall Gates Lane, which first flooded in November 2022 now floods every time it rains. Lancashire County Council have reported that the drain has been cleared, yet the road has continued to flood. This has been reported regularly by the Clerk and several Councillors. Cllr Turner advised that Lancashire County Council will be performing a 'dig down' to investigate the problem further.

Councillors and members of the public are advised to report this sort of issue via the 'Love Clean Streets' app. The more people that report issues the higher priority it will receive.

Wyre Cllr E Webster notified the council that a call had been received from a member of the public regarding antisocial behaviour in Catterall. The caller also mentioned that someone had fallen on the steps from Garstang Road onto the public footpath, opposite the playing fields. Cllr Webster to get further information.

Cllr Webster also discussed the abandoned building at the end of Catterall Gates Lane. This building is regularly broken into and repeatedly needs to be secured. Cllr Webster will contact Wyre Council to find out if it is possible to get a more permanent solution.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

3692 Lengthsman's hours

As recommended by the Personnel Committee (minute 3678 refers), Councillors **resolved** to approve an increase of 5 hours per week for the Lengthsman from the 1st January 2023. This will bring the Lengthman's weekly hours to 30 hours per week.

3693 Facebook

Currently the Facebook page is used mostly to share information, both from the parish council and from local organisations.

- a) Councillors **resolved** to publish meeting dates and agenda on the Facebook page and to link to the minutes, in a bid to increase in engagement with the public.
- b) Councillors discussed "allowing comments" from the public on Facebook posts rather than the current model of comments being switched off on all posts. As there are concerns of the comments section being misused, Councillors **resolved** to maintain the current approach to comments.

3694 Wyre Voice

Wyre Council asked if Catterall Parish Council wished to feature anything in the annual resident newsletter, Wyre Voice. The newsletter is sent to all residents in March with council tax bills. Councillors **resolved** to send details of Catterall's new Multi Use Games Area, car park resurface and the success of Catterall in Bloom for possible inclusion in the newsletter.

3695 Closure of the Lloyds Account

Councillors **resolved** to authorise the Chair and Vice Chair to sign a form to close the Lloyds current account and Lloyds saver account, moving all balances to the Unity Trust bank account.

3696 Privacy Policy Notice

Councillors **resolved** to accept the reviewed and rewritten Privacy Policy Notice.

3697 Budget 2023/2024

Taking into consideration the 2023/2024 budget, Councillors **resolved** to precept £98,000 to conduct work in Catterall. The Band D equivalent is £94.56 an increase of £2.44 overall on 2022/2023 or £0.05 per week.

3698 Planning

Reference: 22/01165/FUL

Proposal: Single storey rear extension (following demolition of existing rear conservatory)

Location: Fairfield 12 Old Lancaster Road Catterall Preston Lancashire

Councillors **resolved** to offer no objections to this application.

Reference: 22/01136/FUL

Proposal: Change of use of part of a redundant cattle shed to create two additional B2 workspace units with four additional parking spaces, including external alterations to the building

Location: Ripon Hall Farm Catterall Lane Catterall Preston Lancashire

Councillors **resolved** to ask Wyre Council Planning Services for more information about the B2 use in this application.

Reference: 21/00484/DIS2

Proposal: Approval of details reserved by conditions 9 (Travel Plan), and 18 (Soft Landscaping)

Location: Land North West Of Cock Robin Lane And North East Of Garstang Road Catterall Lancashire

Reference: 21/00484/DIS3

Proposal: Approval of details reserved by condition 5 (Drainage scheme) on planning permission 21/00484/FULMAJ

Location: Land North West Of Cock Robin Lane And North East Of Garstang Road Catterall Lancashire

Councillors **resolved** to note these following applications with no comments to make.**3699 Finance****Receipts (for noting)**

Received from	Amount	Details
Wyre Council	£600.00	Catterall in Bloom
Cash payment	£70.67	Donations from Christmas Tree Light Switch On Event to be split between Catterall Rainbows and Catterall Brownies
C & CA Trickett	£1,473.41	Donation for Cliff Trickett's Memorial Bench

Payments (for approval)

Payee	Amount	Details
Houghtons Filling Station	£86.01	Fuel – November 22
HMA Tree Surgeon	£504.00	Tree works on the playing field
Garstang Christmas Lights	£250.00	Garstang Christmas Lights
Catterall Brownies	£35.33	Donation from Christmas Light Switch On

C & C Supplies	£38.63	Lock and screws
HMRC	£1,132.42	Third quarter

Payments by Bank Transfer (for approval) and by Direct Debit and Standing Orders (for noting)

1. Staff Costs for December	£2,240.46
2. P Hartley (expenses)	£9.45
3. E Millington (expenses)	£109.66
4. LCC Pension	£865.97
5. Towers Gornall	£64.80
6. Plusnet	£35.27
7. Easy websites	£27.60

Investments

None

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order and Direct Debit and the reinvested investment receipt

Statement of Accounts

None

Transfer of Funds

None

Budget Monitoring

None

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

3700 Reports from subject leads and outside body representatives

QEII Playing Field

None

LALC Wyre Area Committee

Cllr Sharples notified the council that the next meeting will be on the 25th January 2023. LALC will have a visit from Wyre's Steve Smith accompanied by Fiona Riley regarding the revised Local Plan.

Catterall Village Hall

The Village Hall has been very busy, and all is going well.

Catterall Gala

None

3701 Clerk's report

Councillors noted the information in the clerk's report.

3702 Action Tracker

Councillors noted the information contained in the action tracker.

3703 Questions to councillors

Cllr Bulman asked councillors if there has been any update on the hedge removed on Tan Yard Lane, minute 3333 refers. This missing hedge was being dealt with by Wyre Planning Enforcement. The Clerk will request an update from Wyre Council.

Cllr Sharples notified the council that he will do a dedication once the new Clifford Trickett bench is installed on the playing fields.

3704 Exclusion of the press and public

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act 1960 councillors **resolved** to exclude the press and public to discuss legal matters.

3705 Update on Legal Matters

Cllr Brayshaw updated councillors on legal matters which have been raised with the parish council.

3706 Contractual arrangements

Councillors **resolved** to formalise the specification of work required and to seek a quote from Contractor A. In line with Financial Regulations a quote will be sought from 2 further companies.

Councillors **resolved** to bring the work currently performed by Contractor B in-house.

There being no other business the Chair closed the meeting at 8.20pm.