



CATTERALL PARISH COUNCIL

MINUTES OF PARISH COUNCIL MEETING HELD AT CATTERALL VILLAGE HALL

4th January 2022, at 7.00pm

Present:

Catterall Parish Councillors;

*I. Brayshaw, Chairman,
J. Finch, Vice-Chairman
Mrs. S. Bulman
Mrs. J. Bostock,
S. Kirkman
Mrs. J. Mackenzie
D. Sharples,
Gillian Benson, Clerk to the Parish Council
Wyre Councillor Liz Webster
1 resident*

3466. APOLOGIES FOR ABSENCE

*Apologies were received from Cllr. Mrs. P. Perks and Cllr. K. O'Hanlon
Lancashire County Councillor Turner sent apologies*

3467. NOTIFICATION OF INTERESTS

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

As members of Catterall Village Hall committee Cllr J Finch, Cllr S Kirkman and Cllr Mrs J Mackenzie declared a non-pecuniary interest in any general items on the agenda relating to the village hall. In respect of Item 10 on the agenda (Catterall Village Hall - see Minute 3475) those same members declared a significant non-pecuniary interest on the basis that this involves a request for finance from the parish council and this may give rise to a perception of a conflict of interest and/or may prejudice their judgement. Those councillors would not take any part in the decision.

3468. MINUTES OF THE LAST MEETING

Resolved: Minutes of the Parish Council meeting held on 7th December 2021, having been circulated were redefined; polices were agreed, but the disciplinary and grievance policies will be separated, and the Parish Council wrote to Stephen Young, Lancashire County Council with concerns about the A6. The minutes were signed by the Chair.

3469. PUBLIC PARTICIPATION

Resolved: Standing Orders were suspended to allow guests to speak

Problems of the A6 junction at Churchtown

A resident raised concerns on the A6 junction with The Avenue, adding that the Department of Transport should fund traffic lights, as was proposed in 2010 and not impose costs on residential developments in the surrounding area. Unfortunately, Parish

Councils work within present constraints and S106 money is amassed to fund highway improvements.

Cllr. L. Webster having wrote to Lancashire County Council sent the reply, but this offers no timetable as to when improvements are to be made. Wyre Council's planning has summarised S106 monies towards improvements. The junction effects all who use the A6, and problems will be felt by all accessing the roads.

Wyre Councillor Elizabeth Webster

Cllr. Webster raised frustration of accessing Garstang Medical Centre by telephone when many residents were unable to get an answer. This was raised with Primary Care and improvements will be seen shortly.

Resolved: Standing Orders resumed.

3470. DATE OF NEXT PARISH COUNCIL MEETING

The clerk will be away on 1st February and asks to move the next Parish Council meeting.

Resolved: The clerk booking holidays will be referred to Personnel Committee

Resolved: The next Parish Council meeting will be 1st March 2022.

3471. VACANCY IN THE OFFICE OF PARISH COUNCILLOR

Resolved: There is a vacancy and Catterall Parish Council will co-opt as soon as practicable.

3472. CLERK'S REPORT

Councillors reviewed actions on the report and any progress made.

3473. POLICIES FOR REVIEW AND APPROVAL

Councillors are asked to review the Parish Lengthsman's Sickness Policy from last month and Risk Management Policy and Asset Register.

Resolved: These policies were accepted. Staff policies will be referred to the Personnel Committee to ensure they are appropriate for all staff. Risk Management Policy, VDU Risk Assessment, Christmas Tree Risk Assessment and Risk Register were sent to 2nd Nature for review in October.

3474. TRAFFIC PROBLEMS AT JUNCTIONS ON TO THE A6

Correspondence between the Parish Council and Executive Director of Growth, Environment and Transport, Lancashire County Council were discussed. It is felt answers are splintering as it is not only Catterall Parish Council writing. The cost of the pedestrian crossing relocation is being pursued as it appears to be funded by S106 monies.

Resolved: To write to Parish Councils accessing the A6 and arrange a virtual meeting to discuss the matter.

3475. CATTERALL VILLAGE HALL

Cllr Finch had proposed, as part of the draft budget, a financial contribution of £14,000 from the parish council to the village hall committee for resurfacing the village hall car park and that this be added to the existing earmarked reserve of £6,000. She had made the proposal on the basis that everyone using the village hall and the Queen Elizabeth II Playing Field uses the car park but the surface is showing its age and the full cost of resurfacing is significantly more that the village hall committee can afford, despite an increase in balances through recent Covid grants.

Cllr Finch asked for advice on whether members of the village hall committee needed to leave the room while the remaining councillors discussed and voted on the proposal. The Clerk advised that they need not leave the room unless other councillors wished them to do so. The remaining councillors, by a show of hands, agreed that they would not feel pressured to make a particular decision if Cllrs Finch, Kirkman and Mackenzie remained in the room. Those remaining councillors considered this to be a good opportunity and it would be remiss not to contribute for the benefit of Catterall. They resolved to include £14,000 in the 2022/23 budget for the purpose of contributing to the cost of resurfacing the car park. They further resolved that, should there be significant differences once quotes are considered the village hall committee be encouraged to discuss this further with the parish council.

Resolved: To include £14k in the Parish Council budget.

3476. PLANNING APPLICATIONS

Planning Discharge

20/00090/DIS1

Proposal: Agreement of details reserved by condition 5 (cycle storage), condition 7(charging points), condition 10 (parking and turning points), condition 14 (landscaping) and condition 17(boundary treatments) on application 20/00090/FUL

Location: Ripon Hall Farm Catterall Lane Catterall

Applications Granted:

21/00343/OUT

Proposal: Outline application for one agricultural worker dwelling (all matters reserved)

Location: Land Adjacent Catterall Lane Catterall Lane

21/01232/FUL

Proposal: Single storey rear extension following demolition of existing conservatory

Location: 12 Daniel Fold Lane Catterall

Split Decision on Planning Discharge

20/00639/DIS

Approval of details reserved by conditions 4 (Construction Environmental Management Plan), 5 (Highway improvements), 8 (Site levels), 9 (Visibility Splays), 11 (Boundary treatments), 12 (Cycle storage), 13 (Drainage scheme), 14 (Landscape and Habitat creation), 15 (Otter survey), 16 (Himalayan balsam), 17 (Electric vehicle charging points), 18 (External lighting), 20 (Contamination), 21 (Materials schedule) and 22 (Hard and soft landscaping) on planning permission 20/00639/FULMAJ

Location: Riverside Industrial Park Catterall Gates Lane Catterall

19/01222/NONMAT

Proposal: Non-material amendment to application 19/01222/FULMAJ to increase the garden sizes of plots 41 and 42 by reducing the garden of plot 49, relocation and reconfiguration of parking for plots 44 and 122, provision of garden gates to plots 48, 122, 124 and 127, provision of piers to the walls of plots 48, 122, and 127, and change of one of the affordable plots from plot 41 to plot 47.

Location: Land At Daniel Fold Farm Daniel Fold Lane Catterall

Planning Applications to consider and comment:

21/01360/FUL

Proposal: Erection of a detached single storey four port garage

Location: Barn 2 Ripon Hall Farm Catterall Lane Catterall

Resolved: the Parish Council has no objections to this planning application and seeks neighbourhood notification.

21/01393/OUT

Proposal: Outline application for 1 dwelling with access and layout applied for (all other matters reserved), following demolition of building

Location: Land South Of 83 Garstang Road Catterall

Resolved: the Parish Council has no objections to this planning application and seeks neighbourhood notification.

21/01455/FUL

Proposal: Erection of side porch to south facing elevation and enlargement of existing roof-lights to rear

Location: 5 Tricklebanks Catterall Lane Catterall

Resolved: the Parish Council has no objections to this planning application and seeks neighbourhood notification.

Listed Building Consent

21/01456/LBC

Proposal: Listed building consent for the erection of side porch to south facing elevation and enlargement of existing roof-lights to rear

Location: 5 Tricklebanks Catterall Lane Catterall

Resolved: the Parish Council has no objections to this planning application and seeks neighbourhood notification.

3477. REPORTS FOR INFORMATION ONLY

Report of the representative on Lancashire Association of Local Councils

Cllr. D. Sharples reported next meeting 26th January at the Golf Club to be attended by the Police Chief Inspector and Divisional Commander.

Report of the representative on Catterall Village Hall

Cllr. J. Mackenzie reported on several family parties over the festive season, but activities are being disrupted by Covid.

Catterall Parish Council Facebook

The Courier is to follow up from the recent fly tipping post and someone has come forward about the damage to play area.

Blue Plaques in Catterall

The chairman reported on difficulties sourcing manufacturers.

3478. FINANCE**Budget and Precept 2022 – 2023**

Catterall Parish Council's budget for 2022 – 2023. The December proposed budget is submitted for discussion and Councillors are asked to submit any projects for the next fiscal year with costings for consideration. This budget informs the parish precept submitted to Wyre Council this month.

Resolved: Following thorough discussions the precept is set at £91,000 with remainder of funding taken from reserves.

Accounts

The following payments received.

1. Myerscough Junior FC £350.00 Playing field hire

Resolved: Councillors resolved to pay the following invoices received:

Number	Payee	Amount	Details
2647	Armstrongs Garden Machinery	£ 91.92	Mower service
2648	Houghtons Filling Station	£ 62.21	Fuel
2649	C and C Supplies	£ 28.08	Saw, mortar and trowel
2650	Clarke and Pullman	£ 7.29	WD40
2651	HMRC	£997.40	
2652	Graham Raby	£260.00	Christmas Trees
2653	Catterall Village Hall	£450.00	Office energy costs
		£1896.90	

Bank Transfers/Direct Debits/Standing Orders

2 nd Nature Safety	£420.00	Health and Safety Audit
Parish Lengthsman reimbursements	£ 82.64	
Clerk's reimbursements	£ 8.10	
Staff costs	£2,662.65	
BT	£ 51.65	
Easy websites	£ 27.60	
Towers and Gornall	£ 64.80	Accountants

Bank Reconciliation

Resolved: Councillors accepted the Bank Reconciliation to 15th December 2021.

3479. QUESTIONS FOR COUNCILLORS**Bridleway on Catterall Gates Lane**

Cllr. Webster was asked to chase Wyre Council about the removal of a hedge between the bridleway and Daniel Fold development.

3480. DISCUSSIONS ON LEGAL CORRESPONDENCE**Exclusion of the press and public**

Pursuant to Section 1(2) and 1(3) of the Public Bodies (Admission to Meetings) Act, councillors resolved to exclude the press and public to discuss a legal issue pertaining to land and instigated by a resident's letter

Resolved: Matter was discussed in confidentiality.

There being no further business the Chair closed
Catterall Parish Council meeting at 8.20pm.

Date

Chairman