



CATTERALL PARISH COUNCIL

Minutes of the Parish Council meeting held on 2nd April 2024 at 7:15pm at Catterall Village Hall

Present: Cllrs I Brayshaw (Chair), J Bostock, J Finch, S Kirkman and P Perks.

In Attendance: E Millington (Clerk and RFO), Police Constable Racheal Sanderson and Wyre Cllr David Swift.

3961 Apologies for absence

Apologies for absence were received from Cllrs S Bulman, J Mackenzie, L Ormerod and D Sharples and the reason accepted.

3962 Declarations of interest and dispensations

There were no declarations of interest nor any request for a dispensation for any item on the agenda.

3963 Minutes of the last meeting

Councillors **resolved** that the minutes of the meeting held on 5th March 2024 be agreed as a correct record.

3964 Minutes of personnel committee meetings

Councillors **resolved** that the minutes of the personnel meetings held on 7th August 2023 and 3rd October 2023 be agreed as a correct record.

3965 Public Participation

At the request of the Chair, councillors **resolved** to adjourn the meeting to allow non-councillors to speak.

Following on from complaints about dogs off lead, Wyre Cllr David Swift asked which times of day would benefit from dog patrols on Queen Elizabeth II Playing Field, Catterall.

PC Rachael Sanderson gave an update following the identification of the perpetrators of the wheeled play area vandalism. Restorative justice is being sought in the form of apology and community service.

The frequency of high speed police cars on Cock Robin Lane was raised.

At the conclusion of the public participation and at the request of the Chair, councillors **resolved** to reconvene the meeting.

3966 Domain change to .gov.uk

Parish Councils are under increasing pressure to move to .gov.uk domain names.

The benefits of moving to a .gov.uk domain include emails being recognised as from a government body, more robust security, emails more likely to be cleared by security filters and signify a commitment to professionalism.

Easy Websites, Catterall Parish Council's current website provider, can facilitate this move at an additional cost of £5.50 + VAT per month. This additional fee covers the

increased cost of a .gov.uk domain. Easy Websites would make the application on our behalf. EdgeIT have confirmed that parish council email addresses would be updated free of charge.

The proposed new domain name would be catterallparishcouncil.gov.uk but this is subject to acceptance.

Councillors **resolved** to approve the move to a .gov.uk domain.

3967 Christmas Tree Light Switch On –PA hire and compère

The Christmas Tree Light Switch On event has been very popular in recent years. As the sound was very quiet last year, a quote has been sought for professional PA hire and compère for the 2024 event. The quote is £350.

Councillors **resolved** to approve the booking of PA hire and compère.

3968 Planting at the Memorial Garden, Cock Robin Lane

Catterall in Bloom would like to plant small lavenders around the pittosporum in the raised beds at the Memorial Garden, Cock Robin Lane. These will be surrounded by small pebbles to match the pebbles to be used at Stone Cross Gardens. Planting lavender and using pebbles will make the beds lower maintenance, with less weeding and watering required than the current annuals. The three small concrete planters will continue to have a variety of annuals to add colour throughout the year.

Councillors **resolved** to approve this request.

3969 Catterall Gala 2024

Catterall Gala have asked for a representative from Catterall Parish Council to walk in their procession on Saturday 1st June commencing at 1.30pm from Catterall Village Hall. Councillors **resolved** to that Cllr I Brayshaw would attend as a representative.

3970 Planning

Application # 24/00207/FUL

Proposal: Change of use of existing garden shed to dog grooming facility (sui generis) (part retrospective)

Location: 12 Calder Drive Catterall Preston Lancashire PR3 1ZL

Councillors **resolved** to offer no objections to this application but note that there is a concern about the additional vehicle movements that a business premise may bring to a residential cul-de-sac.

3971 Finance

Receipts (for noting)

Payee	Amount	Details
Unity Trust Bank	£462.02	Interest

Payments (for approval)

Payee	Amount	Details
Harrison Drury	£780.00	Legal fees for land licence
Amazon	£63.22	Wet & Forget mould, lichen and algae remover
Armstrongs Garden Machinery	£40.13	STIHL Superclean Resin Solvent, 300ml
Armstrongs Garden Machinery	£21.70	Replacement cable
HMRC	£1,554.98	Quarter 4

LALC	£35.00	New Councillors & Clerks Training 19/03/2024 - L Ormerod
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Payments by Bank Transfer (for approval) and by Direct Debit and Standing Orders (for noting)

1. Staff Costs for March	£2,663.33
2. LCC Pension	£1,033.13
3. P Hartley (mileage)	£26.10
4. Towers Gornall	£68.40
5. EE phone contract	£22.80
6. Easy websites	£30.36
7. Bank Charges	£24.15
8. Charge card expenses (27/03/24)	£53.99

Investments

CCLA investment £42,153.90 at 29th February 2024 (£187.74 reinvested)

Councillors **resolved** to note the receipts, approve the payments and to note the payments by Standing Order and Direct Debit and the reinvested investment receipt.

Statement of Accounts

Councillors **resolved** to accept the February statement and reconciliation for CCLA and the March statement and reconciliations Unity current and Unity saver.

Transfer of Funds

Councillors **resolved** to approve a transfer of £5,000 from Unity saver to Unity current to cover payments.

Budget Monitoring

Councillors **resolved** to accept the budget update for 2023/24, dated 22/03/2024, and gives an indication of year end figures.

THE FOLLOWING ITEMS ARE FOR INFORMATION ONLY

3972 Reports from subject leads and outside body representatives

QEII Playing Field

None.

LALC Wyre Area Committee

The next meeting is on Wednesday 24th April. A representative from Highways England will be speaking at the meeting.

Catterall Village Hall

The village hall roof has now been repaired.

Catterall Gala

The Gala intend to keep the field layout the same as last year. However, on the day the weather and field conditions will be considered.

3973 Clerk's report

Councillors **noted** the information in the Clerk's report.

3974 Action Tracker

Councillors **noted** the information contained in the action tracker.

3975 SPID Report

Councillors **noted** the information contained in the March 2024 SPID report from Joe Lane (Northeast bound).

This data has been shared with a Police Traffic Management Officer and Road Safety Analyst and has been uploaded to the Parish Council website.

3976 Questions to councillors

None.

There being no other business the Chair closed the meeting at 7:50pm.