

Catterall Parish Council



Donation Policy

Background

Catterall Parish Council puts aside a sum of money each year for donations. These donations are funded directly from the Parish Precept.

Catterall Parish Council holds the General Power of Competence. This enables it to do anything that an individual may do including making a donation.

The Parish Council receives no other significant monies from any source (with the exception of grant monies received for particular projects and ring fenced for that purpose).

Policy

Donations made by the Parish Council must directly benefit the Parish of Catterall and its Parishioners. The Parish Council cannot make donations to individuals unless the purpose of the request from an individual will directly benefit residents of Catterall.

The organisation requesting a donation request must be a non-profit making local voluntary organisation where membership is open to all residents.

The Parish Council will consider a request for a donation from a Lancashire wide organisation as long as there is a clear benefit to a significant number of Catterall residents.

The Parish Council may also make a donation to one national organisation each year without the organisation making a request.

The Parish Council will not make a donation for events or activities which can be funded by the relevant participants or which can or will be self-supporting by means of donations, or grants from other organisations etc., **unless they are held in Catterall for the benefit of the whole community**. Donations cannot be made to fund political activities.

Criteria

The Parish Council will consider applications for donations in situations:

- where there is no other way of obtaining the relevant funds;
- The funds will enable the relevant local group or local organisation to access or “unlock” funds or assistance from third parties; and
- Monies have been donated or raised but these are insufficient and funds are needed to bridge the resulting gap.

All proposed expenditure must be detailed against the Parish Council’s budget for donations, resolved when calculating the Council’s precept.

The grant available is limited to a maximum of £200 per application.

If the Council considers that there are exceptional circumstances then it can decide to exceed these limits.

Only one grant will be given to any group or organisation, or for any particular purpose, in any financial year (1st April to 31st March).

Donations cannot be awarded after the relevant event or project has been completed.

Applications

All applications for donations shall be made in writing to the Clerk to the Council who shall arrange for those applications which meet the Council’s criteria to be considered at the next meeting of the Council. Successful applicants will be notified in writing and asked to provide details of to whom payment should be made. Successful applicants will be required to acknowledge receipt of the payment in writing and asked to provide a short written report on their activities to the parish council in cases where there is no parish council representation on the group or organisation.

Notes

The Council’s decision on any application is final and there is no right of appeal.

The Council reserves the right to decline any application without giving reasons for its decision.

The Council will not commit to any continuing expenditure.

Nothing in this Policy prevents the Council from providing a donation to a local group, organisation or project without application where the Council considers that the giving of such a donation will bring benefits to residents of the Parish.

Where a Member of the Council is a member of a group/organisation applying for funding, that Member must declare, in accordance with its Code of Conduct, an interest in the matter and refrain from voting. Advice may be sought from the Monitoring Officer.

Resolved: 6th October, 2020