



## **CATTERALL PARISH COUNCIL**

### **MINUTES OF PARISH COUNCIL MEETING HELD AT CATTERALL VILLAGE HALL**

**2<sup>nd</sup> November 2021, at 7.00pm**

*Present:*

*Catterall Parish Councillors;*

*I. Brayshaw, Chairman,  
J. Finch, Vice-Chairman  
Mrs. S. Bulman  
Mrs. J. Bostock  
S. Kirkman,  
Mrs. J. Mackenzie  
D. Sharples,  
Mrs. P. Perks,  
Gillian Benson, Clerk to the Parish Council  
Lancashire County Councillor Turner*

#### **3433. APOLOGIES FOR ABSENCE**

*Apologies were received from Cllr. K. O'Hanlon.*

#### **3434. NOTIFICATION OF INTERESTS**

Councillors are asked to declare any interests on the agenda items and reminded that changes to your Register of Interests must be made within 28 days.

*As members of Catterall Village Hall committee Cllr. J. Finch, S. Kirkman and Cllr. Mrs. J. Mackenzie declared a non-pecuniary interest.*

#### **3435. MINUTES OF THE LAST MEETING**

Resolved: Minutes of the Parish Council meeting held on 5<sup>th</sup> October 2021, having been circulated, were signed by the Chair.

#### **3436. PUBLIC PARTICIPATION**

*Resolved: Standing Orders were suspended to allow members of the public to speak*

#### **Lancashire County Councillor Turner**

The Councillor reported on traffic queries on access roads to Garstang on behalf of a resident. Discussions about proposed improvements on the A6 which, as yet, have not been implemented including traffic lights at the Churchtown junction. Planning monies to be used for this will not cover the cost of traffic lights. Pedestrian refuges and traffic calming islands need cleaning with the road sweeper.

#### **Drainage in Catterall**

A resident raised lack of plans for the road drains in the village as much of the pipework is blocked/broken as Lancashire County Council operatives are unable to clear the drains. There was concern the new residential developments around the village could/have broken through drainage pipes. To ask Wyre Council for an update of the pipework under the new developments and request a site meeting.

*Resolved: Standing Orders resumed.*

**3437. VACANCY IN THE OFFICE OF PARISH COUNCILLOR**

There are two vacancies and Councillors asked to co-opt as soon as practicable.

*Resolved: Mrs. Phillipa Perks was co-opted as a Catterall Parish Councillor.*

**3438. CLERK'S REPORT**

Councillors review actions on the report and progress. Dog fouling signs and enforcement is to be carried out by Wyre Council.

**3439. CHRISTMAS TREE ARRANGEMENTS**

Councillors discussed the arrangements for the ceremony.

*Resolved: First Sunday in December at 6pm, but no refreshments this year. Outdoor ceremony only.*

*Resolved: The Christmas Tree Risk Assessment with update was accepted.*

**3440. GARSTANG FESTIVE LIGHTS**

Damian Carr on behalf of Garstang Festive Lights committee appeals to Catterall Parish Council for a donation towards the Garstang Lights.

*Resolved: To donate £250 to the Garstang Festival Lights*

**3041. PAPERLESS OFFICE**

An online presentation was enjoyed by the Parish Council on 20th October. The Parish Council discussed and decided to introduce this financial system.

*Resolved: To engage Edge IT for paperless systems for Catterall Parish Council.*

**3442. POO FAIRY STICKERS**

Keep Britain Tidy is running various campaigns on dog fouling. They produce 'There's no such thing as the Poo Fairy' bin stickers. Cost £6 + VAT. Would the Parish Council wish to order these stickers for the Queen Elizabeth II Playing Field, Catterall and Parish Council bins in the parish? 9 bins on Queen Elizabeth II Playing Field plus Memorial Garden.

*Resolved: In view that Wyre Council is about to carry out additional signage and enforcement in the village; stickers will be deferred for now.*

**3443. PARISH LENGTHSMAN TRAINING**

Under the Parish Councils responsibility for staff health and safety the Parish Lengthsman should have first aid training.

*Resolved: The Parish Lengthsman will attend the first Aid at Work training at Myerscough College and defibrillator training from British Red Cross.*

**3444. SPEED INDICATOR DEVICE**

Councillors reviewed the county's information on locations for the new SpID. Most will be replacements for the present brackets, with the addition of Baylton Drive and rearrangement of those on Cock Robin Lane.

*Resolved: To ask for alternatives for Speed Indicator Device on Cock Robin Lane*

**3445. HEALTH AND SAFETY AUDIT**

Councillors were pleased with the health and safety audit and will engage the company to complete a suite of risk assessments for Catterall Parish Council

*Resolved: To engage 2<sup>nd</sup> Nature Health and Safety for risk assessments.*

**3446. PLAYDALE**

The wet pour warranty under the climbing frame differs with the edging, which is why one reinstatement will be free and the one against the brick edging is out of warranty.

*Resolved: to contact Playdale to carry out the wet pour edging which is still under warranty.*

The engineer has repaired several items on the play area including the gates, which do conform to the set standard. He will return to repair the yellow gates and climbing frame upright.

**3447. KEEPERS WOOD WAY DAMAGE**

Damage from construction machines accessing the rear of a property which backs on to Keepers Wood Way Land over the public footpath and trespassing on private and the Parish Council's land, without permission.

*Resolved; Inform householders of ownership of Keepers Wood Way land and reinstate the muddy mess on the land and to the main dyke.*

**3448. PLANNING APPLICATIONS****Applications Granted:**

*21/00299/FUL*

Proposal: Erection of an agricultural workers dwelling

Location: Roe Farmhouse Catterall Lane Catterall

*21/00852/FUL*

Proposal: Single storey side and rear extension

Location: Albury Garstang Bypass Road Catterall

**Planning Discharge approval:**

*21/00127/DIS*

Proposal: Agreement of details reserved by conditions 04 (contamination desk study) and 06 (external lighting) on application 21/00127/FUL

Location: Catterall Lodge Garstang Bypass Road Catterall

**Planning Applications to consider and comment:**

*20/00639/DIS*

**Proposal:** Approval of details reserved by conditions 4 (Construction Environmental Management Plan), 5 (Highway improvements), 8 (Site levels), 9 (Visibility Splays), 11 (Boundary treatments), 12 (Cycle storage), 13 (Drainage scheme), 14 Landscape and Habitat creation), 15 (Otter survey), 16 (Himalayan balsam), 17 (Electric vehicle charging points), 18 (External lighting), 20 (Contamination), 21 (Materials schedule) and 22 (Hard and soft landscaping) on planning permission 20/00369/FULMAJ

**Location:** Riverside Industrial Park Catterall Gates Lane Catterall

*21/01232/FUL*

**Proposal:** Single storey rear extension following demolition of existing conservatory

**Location:** 12 Daniel Fold Lane Catterall

*Resolved: the Parish Council has no objections to this planning application and seeks neighbourhood notification.*

**3449. REPORTS FOR INFORMATION ONLY****Report of the representative for Queen Elizabeth II Playing Field**

Cllr. J. Finch confirmed the Green Flag Award for the playing field and the Courier published the report with photos. S106 monies will be used to upgrade the Multi Use Games Area and a safer pedestrian access onto the car park.

**Report of the representative on Lancashire Association of Local Councils**

Mark Broadhurst, Social Housing officer Wyre Council spoke about the system for getting a rented/shared ownership house in Wyre.

Andrew Snowden the new Police and Crime Commissioner presented his 5-target plan for the Police. Lancashire Association of Local Councils is advertising to replace the retiring secretary plus a training co-ordinator. The new Executive Chair is looking to work closer with Society of Local Council Clerks, this avenue has never been pursued in the past!

**Report of the representative on Catterall Village Hall**

Cllr. J. Mackenzie reported recent problems with Anti-social Behaviour experienced during evening events, children are climbing on the roof and shouting. The Village Hall committee is considering the use of anti-vandal paint.

**Catterall Parish Council Facebook**

To post Lancashire County Council's video showing how to clear gully tops of leaves and debris to allow water to drain from the roads.

**3449. FINANCE****Budget 2022 – 2023**

Catterall Parish Council's budget for 2022 – 2023. The October proposed budget was presented for discussion and Councillors asked to submit projects for the next fiscal year for consideration. This budget informs the parish precept submitted to Wyre Council in January. To consider a Maintenance Reserve for play equipment and another SpID.

**Accounts**

The following payments received.

1. Pilling Parish Council	£ 21.67	Broadband and Phone
2. HMRC	£5,106.99	VAT Refund
3. Wyre Council	£600.00	Catterall in Bloom

*Resolved: Councillors resolved to pay the following invoices received:*

Number	Payee	Amount	Details
2633	Olive Branch Landscapes	£632.02	Grounds Maintenance
2634	Armstrongs Garden Machinery	£ 30.00	2 stroke oil
2635	Myerscough College	£110.00	First Aid Course
2636	Nortech Security Systems	£2,289.00	CCTV system
2637	Mrs. A. Parker	£ 30.00	Catterall in Bloom
2638	Garstang Chamber of Trade Christmas Lights Account	£250.00	Donation
		£3,341.02	

**Bank Transfers/Direct Debits/Standing Orders**

1. Staff costs	£3,657.45
2. BT	£ 52.57
3. Easy websites	£ 27.60
4. CCLA Investment bank transfer	£25,000.00

**Bank Reconciliation**

*Resolved: Councillors accepted the Bank Reconciliation to 15th October 2021.*

**Bank Transfer**

*Permission given to transfer £30,000 to current account.*

There being no further business the Chair closed  
Catterall Parish Council meeting at 8.20pm.

Date .....

Chairman .....