



**CATTERALL PARISH COUNCIL**

**MINUTES OF THE  
PARISH COUNCIL MEETING**

**HELD ON TUESDAY  
8th January, 2019 at 7.00pm**

**AT CATTERALL VILLAGE HALL,**

*Present:*                      *Councillors; I. Brayshaw, Chairman,  
J. Finch, Vice-Chairman,  
Mrs. S. Bulman,  
M. Butler,  
R. Hill,  
K. O'Hanlon,  
S. Kirkman,  
D. Sharples,  
Gillian Benson, Clerk to the Parish Council*

Date postponed due to bank holiday.

**2985. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr. Mrs. P. Bugeja for this meeting.

**2986. NOTIFICATION OF INTERESTS**

Councillors were asked to state any interests in matters to be discussed at this meeting and are reminded that changes to their Register of Interests must be made within 28 days. Cllr. D. Sharples stated a non-pecuniary interest in item 2990 as a Kirkland and Catterall St. Helen's Church of England Primary School governor.

**2987. MINUTES OF THE LAST MEETING**

*Resolved: The minutes of the Council meeting held on 4th December, 2018, having been circulated to members were agreed and signed by the Chairman as a true record.*

**2988. PUBLIC PARTICIPATION**

Standing Orders were suspended to receive information.

**Lancashire County Councillor Turner**

The councillor reported the Highways Commissioning Team met and confirmed that resurfacing of Garstang Road, between Duckworth Drive and Catterall Gates Lane is in next year's programme. Also Garstang Road, Claughton will be resurfaced.

No residents were present.

The meeting was resumed.

**2989. VILLAGE CHRISTMAS TREE**

Whilst the switch-on of the Christmas Tree lights has become a well-attended community event; the numbers attending; bearing in mind most are young children and the space at the Memorial Garden makes it difficult to police. Councillors considered moving the event to the Village Hall for safety's sake; this would need a feeder pillar plus lights and to purchase two trees for each location. Solar lights were investigated, but due the isolated location and vulnerability to 'damage' solar panels this was rejected.

*Resolved: To purchase two Christmas Trees and install a feeder pillar at the Village Hall.*

**2990. KIRKLAND AND CATTERALL ST. HELEN'S CHURCH OF ENGLAND PRIMARY SCHOOL ACADEMY STATUS**

Correspondence between the Chair of Governors at Kirkland and Catterall St. Helen's Church of England Primary School and the Parish Council were discussed. Councillors felt none of the questions asked by the Parish Council had been answered.

*Resolved: To ask answers to the Parish Council questions and invite the Chair of Governors to attend a meeting to fully explain the situation.*

**2991. PARISH LENGTHSMAN TRAILER**

The Parish Council does not own a trailer for Council work.

*Resolved: To include costs in the budget.*

**2992. PARISH COUNCIL FACEBOOK PAGE**

Councillors have had chance to view the new Facebook page, although there were concerns that comments could escalate into arguments as with many sites.

*Resolved: To hide comments and only publish information concerning Catterall.*

**2993. PLANNING APPLICATIONS**

**Planning Applications to consider and comment:**

**18/01171/FUL**

**Proposal:** Two story side and rear extension, single rear extension with sloping roof

**Location:** 4 Calder Terrace Stones Lane Catterall

*Resolved: The Parish Council has no objections and seeks neighbourhood notifications*

**2994. REPORTS FOR INFORMATION**

**Report on Queen Elizabeth II Field**

Cllr. J. Finch reported on landscaping plans for the Playing Field, once approximate costs have been sorted funding sources will be sought. Meeting the Leader funder representative on Thursday to ensure everything set by them has been met, including promotions on the web site, in order to receive the final grant.

**2995. FINANCE**

**Budget 2019 – 2020 and Precept**

Councillors were asked to submit projects for consideration, with costings, for all proposed work in Catterall next year. The budget represents the state of finances to 15th December, 2018. Councillors acknowledged the draft budget. Inclusions for next year are Queen Elizabeth II Playing Field masterplan, sign for the hall and field, feeder pillar and Parish Lengthsman trailer.

*Resolved: To inform Wyre Council the precept is £76,000 to cover the work to be undertaken in 2019 – 2020.*

The following payments have been received;

1. Leader Grant II	£56,452.16
2. HMRC - VAT Reclaim	£11,487.44
3. Pilling Parish Council	£ 14.50
4. Pilling Parish Council	£ 14.85
5. Kirkland Parish Council	£ 36.76

*Resolved: Councillors resolved to pay the following invoices received:*

Cheque	Payee	Amount	Reason
2308	G. Benson	£ 47.71	Salary £30.38 and expenses £25.25
2309	T. Hoyles	£ 121.92	Wages £36.82, expenses £85.10
2310	Catterall Village Hall	£ 550.00	Annual office rent
2311	HM Revenue and Customs	£1,797.11	Third Quarter
2312	C and C Supplies	£ 5.77	Sealer
2313	Nortech Security Services Ltd	£ 42.00	CCTV re-adjustment
2314	Houghtons Filling Station	£ 74.72	Four month petrol costs
		£2,639.23	

#### **Direct Debits/Standing Orders**

BT	£ 40.86
Staff costs (370 + 370 + 800)	£1,910.00
Pensions (366.31 + 11.28 + 11.28)	£388.87
Easy-web-sites	£ 27.60
Siemens Finance	£220.80
Data Protection Certificate of Registration	£ 35.00

Paid by direct debit 19th February, 2019

#### **Bank Reconciliation**

*Resolved: The bank reconciliation to 15th December, 2018 was accepted by Councillors.*

#### **Internal Auditor**

The present internal auditor will not be able to do the audit this year therefore a new internal auditor must be appointed

#### **National Salary Award 2018 – 2019**

The NJC for Local Government Services has agreed new pay scales for 2019 – 2020 to be implemented from 1st April, 2019.

#### **2996. QUESTIONS FOR COUNCILLORS**

##### **Report from Tom Myerscough for Wyre Flood Forum**

Wyre NFM Project – We have completed 80% of the walkovers on Ainspool and are in a position to start penning a feasibility document which will focus on the interventions which could be made within the Ainspool catchment to reduce the flood peak during high flows. We have undertaken walkovers on the upper River Calder and will begin to undertake walkovers in the upper Wyre catchment this winter, aiming for the delivery of interventions in the Summer of 2019.

#### **E-on Energy**

Are changing their deemed prices – Christmas Tree charges.

**Update from NALC**

The Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018. Came into force in September, 2018 to implement the EU Directive on the accessibility of website and mobile applications of public sector bodies. To ensure as many people as possible can use these.

**Christmas Tree Collections**

About 40 trees have been collected and delivered to a local farm on Stones Lane for use by the River Wyre's Trust on the River Calder banking.

*There being no further business the Chairman closed the meeting at 8.20pm.*

Date .....

Chairman .....